



RIAA AND GR&F CERTIFICATION AUDIT REQUIREMENTS RIAA DIGITAL SINGLE AWARD

General Requirements:

The RIAA recognizes the following Digital Single Award tiers:

General Program:

Gold – 500,000 Units

Platinum – 1,000,000 Units (increments of 1,000,000 thereafter)

Diamond – 10,000,000 Units

Latin Program:

Oro – 30,000 Units

Platino – 60,000 Units (increments of 60,000 thereafter)

Diamante - 600,000 Units

Units are defined as follows:

- Each permanent digital download counts as 1 Unit for certification purposes.
- 150 on-demand audio and/or video streams will count as 1 Unit for certification purposes.

Requests for certification may be made by email to the RIAA. The following information must be made available:

Record Company

Label

Artist

Title

Configuration (single)

Level (Gold, Platinum and/or specified levels of Multi-Platinum)

Selection or Catalog Number

Release Date

Genre

The RIAA certification program is open to member and non-member music companies. An audit consists of verifying requisite sales and streaming levels and then issuing a formal certification report.

RIAA certification entitles the authorized record company/artist to purchase official RIAA award plaques bearing the trademarked RIAA hologram seal from RIAA's licensed plaque manufacturers.

All certification audits are conducted, for a fee, by the firm Gelfand, Rennert and Feldman, LLP (GR&F) for the RIAA. If multiple certification levels are simultaneously certified, only one audit certification fee is charged.

Digital downloads are defined as tracks derived from a single sound recording that are distributed directly or licensed from a record label for distribution from a legitimate Digital Service Provider (DSP). In order to count for certification purposes only, the price on which the download is based must reflect current market rate compensation to the record label. Thus, promotional track downloads of a free single do not count towards certification.

On-demand streams from DSPs that are reported to the record labels, whether paid by the consumer by subscription or free to the consumer through ad-supported services, are accepted for certification.

All certifications are based on permanent downloads and on-demand streams distributed within the United States.

Multiple versions of digital tracks can be combined for the purposes of certification under the following guidelines:

- tracks defined as 'radio mix' or 'album version'
- edited and explicit versions
- remixes, provided they are not more than 90 seconds longer than the original version

When applying for the certification of a single award with multiple versions of a digital track, the label will be responsible for confirming which versions have been previously applied towards the certification of the single.

'Live' recordings of a digital track may not be combined with other versions for the purpose of certification but may be certified separately.

Only official label/company videos count towards certification, User Generated Videos do not.

Certification count begins at the track's release date.

Certification Audit Requirements:

1. Digital copy of each track, especially if multiple versions are being combined for certification purposes. Each track's ISRC code should be included as well.
2. Label copy for all tracks.

3. Track release date.
4. Internal sales summary report segregated by DSP, reflecting only domestic commercial permanent downloads and on-demand streams. All foreign distributions and on-demand streams should be excluded or segregated from the sales summary report. Additionally, tracks sold that are included in a permanent digital full album sale do not count towards digital single sales.
5. In certain instances, we may request additional documentation including detailed sales reports and royalty statements rendered by the DSPs.